

## Operations Manager

MiniFAB, a medium sized company based in the south eastern suburbs is looking for an Operations Manager in a Hi Tech company going through a growth phase. Working with a group of highly skilled engineers the successful applicant will be responsible for managing the day to day operations and activities of the company to ensure delivery of services.

This role requires an Operations Manager with hands on experience who will be responsible for:

- Effective operational management including Finance, IT, HR and Training
- Manage the delivery of proposals, contracts and applications to Government
- Participate in negotiating contracts, ensure effective contract delivery
- Support the Executive Chairman and CEO by providing leadership and direction for staff along with development of annual operating plans in line with the organisation's objectives
- Some Project Management work
- Represent the company on operational issues including meeting with government agencies
- Work with the sales team to aid them in achieving the organisation's objectives

The successful applicant will have strong leadership and management skills, have good people skills, have a Science and Engineering background (preferred but not essential) and understanding of accounting, financial management and contract management practices.

If this sounds like the job for you please send us your application and resume today.

[Careers@minifab.com.au](mailto:Careers@minifab.com.au)

Applications close 7<sup>th</sup> May 2010.